



6995 Bethlehem Blvd, Suite 100
Baltimore, Maryland 21219

Contact: HR@tradepointatlantic.com

Position: Real Estate Accountant

TradePoint Atlantic, LLC., the largest and most strategically important multi-modal industrial tract on the eastern seaboard, is seeking a Real Estate Accountant to join its Corporate Accounting team to work in its corporate headquarters located in Sparrows Point, MD. The position will report to the Corporate Controller. The position will work extensively with the property management team and the company's accounting, financial reporting and commercial real estate industry specific system, Yardi Voyager. This individual will be a key contributor to the annual audit and other outside deliverables.

Key Job Responsibilities & Duties

- Lead/Participate in all aspects of day-to-day accounting operations, reconciliations and monthly closings related to the TradePoint Atlantic's operating real estate business (base rent, expense recoveries, CAM, etc.).
- Participate in all financial reporting throughout the company primarily utilizing Yardi Voyager and Excel based reporting.
- Partner with CFO and senior leadership in mining data to help drive profitability.
- Establishes, monitors, and enforces financial policies, procedures, and internal controls.
- Review and preparation of monthly and annual financial statements and budgets including income statement, balance sheet, and cash flow projections.
- Proactive analysis of the monthly financial statements, analysis of key performance indicators and trends, establish financial benchmarks of acceptable performance, forecasting and comparison of actual results to budget.
- Key liaison to outside auditors, tax accountants and insurance companies.
- Evaluate best practices and diligently seek and find electronic efficiencies in accounting process.

Education, Knowledge, Experience, Skills & Abilities

- Bachelor's degree in finance or accounting (CPA preferred).
- 2+ years of experience in corporate or public accounting environment.
- Experience with Yardi Voyager accounting system preferred.
- Experience with commercial real estate accounting preferred.
- Must have familiarity with project accounting and revenue recognition rules.
- Strong knowledge of Excel, problem solving, and analytical skills required.
- Experience with fast-growing companies (with demonstrated ability to thrive in a dynamic environment).
- Honesty, integrity, and strong communication skills are essential, along with a sense of urgency and a desire to work closely as a partner with other members of the company's management team.



Benefits Package Includes:

The salary for this position ranges from \$75,000 to \$95,000, commensurate with experience. Employees will receive immediate coverage for Health, Dental, Vision (available for individuals and families). Additionally, the package includes company-paid life, accidental death and dismemberment (AD&D), and disability insurance after the eligibility period. Employees can participate in a Health Savings Account, with potential employer contributions of up to \$2,500, depending on the selection of an eligible high-deductible health plan.

Benefits also include three weeks of paid time off (PTO) to start, two weeks of paid parental leave, and a 401(k) plan with an employer match of up to \$750, subject to eligibility requirements. A Dependent Care Flexible Spending Account is available for employee contributions, along with tuition reimbursement opportunities.

TradePoint Atlantic, LLC complies with Maryland's Wage Transparency Law. TradePoint Atlantic, LLC provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, gender, religion, age, sex, national origin, disability status, protected veteran status, sexual orientation, gender identity or expression, pregnancy, genetic information, or any other characteristic protected by federal, state, or local laws.