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Tradepoint Atlantic, LLC  
6995 Bethlehem Blvd.  
Baltimore, Maryland 21219

***Position: Supervisor***

Tradepoint Atlantic, LLC. is seeking a Supervisor, Stevedoring Operations, to join its team located in Sparrows Point, MD. The Supervisor's primary responsibility is to supervise and coordinate all workers (foreman, operators, and laborers) engaged in the stevedoring operations for loading and discharging of dry-bulk and break-bulk cargo. In addition, the Supervisor will serve as a point of contact between third parties and the terminal operations department to ensure flawless customer service. This is a full-time, exempt position that reports to the Bulk Operations Manager.

***Key Job Responsibilities & Duties:***

- Advocates for proper safety through communication, administration, and compliance with all safety, operating, environmental and business procedures, standards, policies, and management directives.
- Oversees gang structuring and ensure efficiency
- Performs safety meetings before every shift
- Observes safety and security procedures and uses equipment and materials properly.
- Works closely with terminal union employees to ensure cargo is handled in a safe and timely manner.
- Develops skills of workers to stimulate a stronger and safer labor force.
- Promotes teamwork and communication throughout the stevedoring operation.
- Works with other Tradepoint employees on projects related to Terminal Operations and business growth strategies.
- Establishes and develops new relationships constantly.
- Studies stow plans to define sequence of loading operations, taking into consideration cargo space available, shipping instructions, and knowledge of cargo stowage.
- Works with Port Captains and shipping line representative to achieve a safe and efficient cargo operation.
- Calculates number of hours, personnel, and equipment required for loading or unloading ship.
- Places orders for personnel and equipment.
- Inspects gear certificates of ship's cargo handling gear to make sure they meet safety regulations, and that cargo will not exceed specified load capacity.
- Inspects dock areas to make sure safety and environmental regulations are being observed.
- Supervises workers engaged in checking, loading, and discharging cargo in accordance with shipping instructions.
- Prepares report of stevedoring activities such as time, hours, personnel, cargo handling gear used, and submits report to respective department.

***Position Specific Behaviors:***

- Team player
- Makes decisions and executes quickly
- Honesty and integrity
- Adaptable and flexible
- Ability to effectively respond to operational challenges with real time solutions

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- Ability to communicate effectively with the workforce and other staff.
- Excels in high growth, entrepreneurial and meritocratic environment.
- Strong intellectual curiosity.
- Thrives in a fast-paced work environment.

#### ***Competencies To Be Successful at Tradepoint:***

- Self- starter
- Problem solver
- Process improvement (i.e., Lean, Six Sigma)
- Excellent Communicator
- Customer-Focused
- Accountable
- Great at executing both short-term and long-term plans tied to vision and “big picture” goals
- Building and implementing processes, procedures, and systems in any of the following areas: Operations and Safety – EHS

#### ***Education, Knowledge, Experience, Skills and Abilities Required:***

- Bachelor’s degree, HS diploma or GED and 5+ years’ experience in marine terminal operations, including employee supervision.
- Experience in dry-bulk, breakbulk, and general cargo terminal operations.
- Computer literate; Total Operating Systems (TOS) a plus.
- Ability to respond to issues quickly, safely, and effectively in a fast-paced, stressful operating environment.
- Self- starter with strong leadership, communication, analytical, decision making and problem-solving skills.
- Valid driver’s license and TWIC or ability to obtain a TWIC required.
- Availability to work a rotating shift between dayshift and nightshift.

#### ***Physical Requirements:***

- Must meet “fit for duty” requirements upon job offer (pre-employment physical and drug test).
- Must meet physical requirements including but not limited to, walking, stooping, kneeling, crouching, crawling, climbing up and down ladders and stairs, negotiating uneven and moving surfaces.
- Must be physically fit enough to pull heavy lines, hoses, lift, carry heavy items, climb on and off barges.
- Must be able to work in difficult conditions with exposure to all weather conditions (rain, ice, snow, wind, heat, etc.)
- Ability to lift up to 75 pounds and work at protected heights up to 160 feet.
- Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and ability to adjust focus.