TRADEPOINT ATLANTIC

6995 Bethlehem Boulevard Baltimore, Maryland 21219

Position: GIS Analyst

Tradepoint Atlantic, LLC is seeking a GIS Analyst to join its corporate team to work in its headquarters located in Sparrows Point, MD. The position will report to the Director of Infrastructure Planning & Construction as part of the Development Team and will work with the property management, security, marine, rail, and operations teams to maintain site GIS information and further integrate GIS use into on site processes. This role is a unique opportunity to join a dynamic and growing real estate development company.

Key Job Responsibilities:

- Gather and review design and construction information for integration into GIS Database
- Revise and update existing GIS Database from standard source documents such as drawings, maps, written and verbal instructions to support users
- Manage GIS Database and WebApp
- Manage GIS data submitted to and obtained from Baltimore County and other jurisdictional agencies
- May periodically perform fields checks to verify data accuracy
- Other duties as assigned

Preferred:

- 3+ years of experience as a GIS analyst, and or drafting, or the equivalent combination of formal education/training and experience
- Exceptional written communication skills
- Able to work in a fast-paced, collaborative working environment
- Design or construction experience

Required:

- Proficiency in ERSI ArcGIS and ArcGIS Online
- Ability to communicate clearly with colleagues with differing technical backgrounds and project goals
- Ability to determine effective uses and methods to integrate GIS use company wide
- Proficiency in Microsoft Office software applications
- Ability to think creatively in providing effective solutions to complex problems