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www.tradepointatlantic.com

1600 Sparrows Point
Boulevard Baltimore,
Maryland 21219

Position: Safety Specialist

TradePoint Atlantic, LLC is seeking a Safety Specialist to join its corporate team to work in its headquarters located in Sparrows Point, MD. The position will report to the Director of Safety will work with the marine, rail and reclamation operations teams, and will also interface directly with TradePoint Atlantic's security, property management and development functions. The candidate should pride themselves on the ability to identify safety deficiencies and hazards while thinking creatively and providing innovative solutions to complex safety challenges. This role is a great opportunity to contribute to a strong safety culture, building an exceptional physical environment and to ensuring that workers and the general public are kept safe and out of harm's way.

Key Job Responsibilities:

- Assist with determining training needs/deficiencies and identifying priorities for training of departments and programs.
- Design and deliver appropriate programs through training to educate and train employees in occupational safety and health. Maintains training records, as needed.
- Conduct safety incident investigations and complete associated employee infraction and corrective reports.
- Contribute to the ongoing continuous improvement of health and safety standard operating procedures.
- Inspect worksites and company properties to ensure compliance and promote prevention.
- Review incident data and metrics to identify trends and recommend corrective action to address these areas.
- Conduct health and safety trainings.
- Provide risk assessment of worksites to evaluate safety hazards and offer remedial action.
- Evaluate contractor and employee operational practices/equipment for safety compliance.
- Perform all duties in accordance with health and safety guidelines.
- Other duties as assigned.

Preferred:

- 3+ years of experience in an industrial or construction safety role
- Exceptional written communication skills
- Able to work in a fast-paced, collaborative working environment

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Required:

- Bachelor's degree (preferably in occupational health and safety, safety management, workforce development or related field), however, other combinations of education and experience will be considered.
- Minimum 2+ years' experience in administering safety and risk management programs and/or supporting similar key responsibilities as listed above.
- First Aid AED/CPR certification required.
- OSHA 30 certificate required.
- Strong overall knowledge of applicable safety statutes and regulations.
- Operational knowledge of general industry and construction activities.
- Ability to write professional reports, business correspondence, technical procedures, and administrative policies.
- Proficiency in Microsoft Office software applications.
- The ability to multi-task.
- Experience with fast growing companies (with demonstrated ability to thrive in a dynamic environment).
- Honesty, integrity, and strong communication skills essential along with a sense of humor, urgency, and a desire to work closely as a partner with the Director of Safety and entire TradePoint Atlantic team.
- Ability to think creatively in providing effective solutions to complex problems.

Physical Requirements and Work Environment:

While performing the duties of this job, the employee is frequently required to: stand; walk; sit; use hands; and talk/hear; climb stairs and/or ladders. The employee is occasionally required to reach with hands and arms; climb or balance; and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 30 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and ability to adjust focus. While performing the duties of this job, the employee is exposed to weather conditions prevalent at the time. The noise level in the work environment is consistent with that of an industrial area.